Student Registration Permit to Override WINGS Error

Program: (Circle) CE CM COMPE CS CONE EE IT ME MFGE REPP

Student Name: _____________________ Eagle ID: 90_____________________

Email: ___________________________________________________________@georgiasouthern.edu

Phone: ________________________ Term_____________________

WINGS Error Received:
1) "CORQ Required" (must have equivalent substitution or prior completion of coreq)
2) "PREQ and Test-Score" (must have equivalent substitution)
3) "Time Conflict with course" (rarely justifiable)
4) "Class restriction" (with regards to classification as senior, junior, sophomore or freshman)
5) "Closed Section" (current maximum seats taken)
6) "Exceeded Maximum Hours" (overload is 19-21 credit hours fall/spring and 13 or more credit hours summer)
7) "Department Approval"
8) Other please list ______________________________________________________

<table>
<thead>
<tr>
<th>Error Number 1-8 from above</th>
<th>CRN of Course with error</th>
<th>Title of Course with error</th>
<th>Prefix &amp; Course Number</th>
<th>Section (letter)</th>
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Advisor: (signature required if recommending course overload)
Name: _____________________ Signature ________________________ Date ____________

Professor: (if required by Department)
Name: _____________________ Signature ________________________ Date ____________

Department Chair:
Name: _____________________ Signature ________________________ Date ____________

Processor (Department Representative):
Name: _____________________ Signature ________________________ Date ____________

Advisor Justification for overriding Error if required (see back page for guidance):
For Admins & Advisors:

1) "CORQ Required" error - requires override COREQ in SFASRPO (must have equivalent substitution or prior completion of coreq)
2) "Prerequisite/Test Score" error - requires override PREREQ in SFASRPO (must have equivalent substitution)
3) "Time Conflict with course" error - requires override TIMECON in SFASRPO (rarely justifiable – see Chair)
4) "Class Restriction" error - requires override CLASS in SFASRPO (with regards to classification as senior, junior, sophomore or freshman – can check hours in SHATERM)
5) "Closed Section" error - requires override in SFAREGS – (check with Chair - Physical seats in classroom may be at capacity–additional sections may be opened - may require instructor permission – may suggest wait list to student – advisor should not justify this error)
6) "Exceeded Maximum Hours" error - requires override in SFAREGS (19-21 credit hours fall/spring 13 or more credit hours summer)
7) "Department Approval" error - requires override in SFAREGS